

SCOTTISH BORDERS COUNCIL
HAWICK COMMON GOOD FUND SUB-COMMITTEE

MINUTE of MEETING of the HAWICK COMMON
GOOD FUND SUB-COMMITTEE held in the
Lesser Town Hall, High Street, Hawick on
20 November 2012 at 2.00 p.m.

Present:- Councillors Z. Elliot (Chairman), A. Cranston, R. Smith, G. Turnbull.
Apologies:- Councillors S. Marshall, D. Paterson.
In Attendance:- Legal and Licensing Services Manager, Senior Financial Analyst (A. Mitchell),
Estates Surveyor, Property Officer – Hawick, Committee and Elections Team
Leader.

APPOINTMENT VICE CHAIRMAN

1. With reference to paragraph 1 of the Minute of 16 October 2012, Councillor Elliot, seconded by Councillor Turnbull, moved that Councillor Marshall be appointed as vice-chairman.

DECISION

AGREED that Councillor Marshall be appointed as Vice Chairman of Hawick Common Good Fund Sub-Committee.

MINUTES

2. There had been circulated copies of the Minutes of Meetings held on 18 September 2012 and 16 October 2012.

DECISION

APPROVED the Minutes for signature by the Chairman.

BUDGET AND MONITORING REPORT 2012/13

3. There had been circulated copies of a report by the Chief Financial Officer setting out details of transactions for the 6 months to 30 September 2012 and projections of the annual outturn with variances from the final budget, with resultant requested budget virements and the projected effect on Revenue and Capital Reserves at 31 March 2013. Expenditure was projected to be significantly below the approved budget by £52,846 due to a revision to the Pilmuir Cottage renovation budget and the slippage of the replacement shed at Pilmuir into the next financial year. Income was projected to exceed budget by £1,352 due to improved interest rates and rental income projections. Appendix 1 to the report was being developed and showed key information on the performance and activities of the Common Good Fund. Appendices 2 to 6 provided details on the Revenue budget in an expended form, Grants paid and payable, Revenue and Capital reserves, the performance of the Property Portfolio and proposed budget virements.

DECISION

(a) AGREED:-

- (i) **the financial performance for 2012/13 as shown in Appendix 2 to the report and**
- (ii) **the virements set out in Appendix 6 to the report relating to the reduced expenditure on the renovation of Pilmuir Cottage and the new start date for the replacement of the shed at Pilmuir Farm.**

(b) NOTED:-

- (i) **the key figures shown in Appendix 1 to the report;**

- (ii) the Grants Analysis provided in Appendix 3 to the report;
- (iii) the projected balances on Revenue and Capital Reserves as shown in Appendix 4 to the report; and
- (iv) the performance of the Property Portfolio as shown in Appendix 5.

URGENT BUSINESS

4. Under Section 50B(4)(b) of the Local Government (Scotland) Act 1973, the Chairman was of the opinion that the item dealt with in the following paragraph should be considered at the meeting as a matter of urgency, in view of the need to make an early decision.

DECLARATION OF INTEREST

Councillor Smith declared an interest in the following item of business in terms of Section 5 of the Councillors Code of Conduct.

REQUEST FOR FINANCIAL ASSISTANCE

5. There was circulated at the meeting copies of an application from Hawick Rugby Football Club for financial assistance of £600 to cover the costs of 20 disclosure applications for players to train the Hawick Minis. Members discussed the application and noted that funding was also available from other sources for disclosure applications. Councillor Turnbull proposed that £300 being 50% of the request be granted and this was unanimously approved.

DECISION

AGREED to award a grant of £300 to Hawick Rugby Football Club and that they be advised of the other funding opportunities.

PRIVATE BUSINESS

6. **DECISION**

AGREED under Section 50A(4) of the Local Government (Scotland) Act 1973 to exclude the public from the meeting during consideration of the business detailed in the Appendix to this Minute on the grounds that it involved the likely disclosure of exempt information as defined in paragraphs 6, 8 and 9 of Part I of Schedule 7A of the Act.

SUMMARY OF PRIVATE BUSINESS

Common Haugh Market Site

1. Members received an update from the Estates Surveyor and Ms L. Maby of Spook Erection Limited and agreed terms from 1 April 2013 to 31 March 2014.

Minute

2. Members approved the private sections of the Minute of 18 September 2012 and received an update on the items relating to Whitlaw Wood House, Pilmuir Farm and St Leonards Farmhouse.

Lease of Pilmuir Cottage

3. Members approved a report by the Chief Executive.

Property Management

4. Members received an update on the Common Haugh Car park.

Urgent Business – Capital Investment

5. Members recommended approval of a transfer of funds.

The meeting concluded at 3.30 p.m.